



JOB DESCRIPTION

Title: Staff Biologist

Reports to: Director of Conservation Science

Terms: Full-time / Exempt / Eligible for Benefits

Location: VCE office at 20 Palmer Court in White River Junction, VT

Organizational Profile

The [Vermont Center for Ecostudies](http://www.vtecostudies.org) (VCE) advances wildlife conservation in the northeastern US and across the Americas through scientific research and community engagement. Our work involves researching and monitoring biodiversity in a variety of ecosystems and delivering results to inform management and policy decisions. We engage thousands of volunteers on a wide range of projects through data collection and monitoring.

At VCE, we believe that kindness and collaboration are integral to effective conservation science. Our staff is committed to creating a workplace culture that respects and celebrates diversity and values the wellbeing of all employees. We accomplish this by fostering inclusivity and offering flexibility within the workday to encourage a healthy work-life balance.

Position Description

The Staff Biologist supports the project management, data collection, and outreach needs of VCE's conservation science program. They work closely with project leaders both in the office and in the field to complete project-related tasks and deliverables. Their responsibilities include a range of ecological research and monitoring activities that help guide biodiversity conservation, including contracted survey work. With support from the Director of Conservation Science, the Staff Biologist will contribute to several VCE projects simultaneously and collaborate with VCE partners to advance joint initiatives.

Primary Responsibilities

- Work closely with project leaders to understand the specific data collection and management needs for their projects.
- Reliably collect consistent field data following standardized protocols.
- Take detailed notes in an organized manner.
- Train and lead volunteers and interns in the collection of field data.
- Work in a lab setting to process samples.
- Conduct project-related outreach to a wide range of audiences.
- Organize, plan, and manage various assignments under the supervision of the project leader.
- Produce natural history content (articles, photos, and video) for VCE's communications team.
- Assist with other duties as assigned, including participation in staff committees and events.
- When appropriate take the lead on field projects and report or manuscript writing.

Qualifications

- B.S. in ecology, or similar field
- Experience monitoring biodiversity and conducting both field and lab work
- A demonstrated enthusiasm for natural history and a diverse set of identification skills
- Strong organizational skills, including ability to complete multiple tasks with multiple deadlines
- Ability to work well independently and as part of a team
- Strong verbal and written communication skills
- Ability to adhere to specific data collection protocols
- Experience with exploratory data analysis
- Comfort with public speaking and delivering presentations
- Proficiency with Microsoft products and Google apps (Docs, Sheets, Forms, etc.)
- Experience in GIS
- Commitment to conservation science and community engagement as vehicles for positive environmental change
- A valid driver's license and access to a vehicle for transportation to field sites
- Willingness to contribute skills and talents to projects and initiatives beyond the stated job description
- Preferred- advanced bird and/or insect identification skills
- Preferred - experience with iNaturalist, eBird and eButterfly
- Preferred- enthusiasm and experience leading volunteers