



JOB POSTING

Director of Communications – Friendly workplace, flexible hours, and generous paid time off

The [Vermont Center for Ecostudies](#) (VCE) seeks a Director of Communications to lead a purposeful and creative communications program. The successful applicant will collaborate with conservation biologists and development professionals to foster science-based stewardship of biodiversity in the Northeast and far beyond. Key qualifications include outstanding writing and editing skills, ability to co-create and execute strategy, and knowledge of best practices in science communications and fundraising. Enthusiasm for VCE’s mission and motivation to perform high-quality work are also required.

Our Organization

VCE promotes biodiversity conservation in the northeastern US and internationally through scientific research and community engagement. Our scientists and volunteers gather essential information to guide habitat stewardship. We work with many partners, primarily in New England, Canada, and the Caribbean Basin, to [map biodiversity](#), determine the status and conservation needs of [vulnerable species](#), and [recover imperiled populations](#), among other activities. We are committed to creating a workplace culture that respects and celebrates diversity and values the wellbeing of all employees. We accomplish this by offering flexibility within the workday and generous paid time off.

Position Summary

The Director of Communications leads development and implementation of VCE’s communications strategy. This involves conveying our science and conservation work to lay audiences through newsletters and social media as well as communicating with donors through annual reports and appeals for support. They supervise a small team and collaborate across programs to achieve organizational goals and objectives. This position oversees creative, cost-effective projects that expand VCE’s reach and increase our conservation impact. Key qualifications include: initiative, follow-through, and proficiency as a writer and editor of science content.

Terms

The Director of Communications works out of our office, which is located across the Connecticut River from Dartmouth College in the vibrant community of White River Junction. This is a full-time position with a salary range of \$65,000-\$72,000, depending on skills and experience. VCE offers health, dental, vision, and retirement benefits plus 30 days of paid time off per year.

Download the full job description [here](#).

Application Procedure

Please send a cover letter, resume, and a relevant writing sample as separate PDF attachments to Dan Lambert (dlambert [at] vtecostudies.org) with “VCE Communications Director” in the subject line. Application review will begin on January 1, 2025 and continue until the position is filled.